

SITE Council Meeting minutes ☺ 9/22/10

Thank you to all who came to our first SITE Council meeting! I have listed below a brief summary of our discussion along with goals for this school year.

Members present: Raquel Charbonneau, Katie Entwisle, Pam DePriest, Jason Townsend, Kim Headrick, and Thomas Schmitz.

Discussion was held regarding a better meeting time/place. It seems people are so busy in the evenings that we need to try another time of day. Lunch meeting was suggested? Breakfast has been tried in the past and all present remembered that time of day not being a convenient one. It was decided that our next meeting would be over a lunch. Date Proposal: November 10th 11:30-12:30 p.m.

SITE Council goals for this year:

- Facility needs assessment complete for district
- Front landscaping / beautification help
- Look at results from spring 10 parent survey

Discussion was held regarding Facility needs for Mulvane Grade School. Three Goals for the district are outlined below, our needs are listed under each one.

- Safety
 - Parking Lot redone, expanded
 - Safe drop off/pick up zones created to minimize traffic back-up
 - FEMA Tornado Shelter (could be done with addition of gym/cafeteria)
 - Front office area needs open view of front entrance/exit and hallway
 - Gym floor needs redone with safe material
 - Playground equipment is currently not ADA compliant, playground is not fenced, ground has large holes/needs grass
 - Front entrance is not ADA compliant
- Technology
 - TRC has found that the most helpful technology tool for instructional integration of technology is the 1-1 laptop ratio. We would like to provide each classroom with a mobile laptop cart.
 - School needs intercom system upgrade-current one is very difficult to hear-fuzzy
- Instructional Support
 - 2nd space for pe classes (gym) or separate space for cafeteria (new eating area)
 - If our building had mobile labs, it would free up 2 resource classrooms that are now computer labs.
 - Storage area. A separate storage area would free up a regular classroom that is currently being used to store desks, materials, etc.

- Maintenance supplies storage. A separate storage area would free up a small office /conference room that is currently being used to store custodial/maintenance supplies.
- Space for all school assembly with sound system and seating. (could be done with addition of gym/cafeteria)
- Small class sizes (20 or less)
- Additional space for title I (currently 5 adults sharing 1 classroom)
- Instructional support staff for teacher professional development. (instructional coaches)

Next steps: Work with Mr. Fenn and TRC to develop a plan for the front entrance. Site council would like to create a work day in the spring to complete a landscaping project. We will look for grants, talk with Mr. Fenn about district resources, possible involve HS shop class?

Thank you for all your ideas/input. Please let me know what you think about Nov. 10th at 11:30 for our next meeting. 😊

Raquel Charbonneau