

**USD 263**  
**BOARD OF EDUCATION MEETING**  
**December 11, 2017**  
**7:00 P.M.**  
**DISTRICT OFFICES-628 E. MULVANE**  
*unofficial draft*  
**MINUTES**

*\*Please be respectful-No cell phone use or texting during the meeting. Mute or turn off phones.*

**1.0 MEETING OPENING**

**1.1 CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by President Jeff Ellis with the following members present: Richard Canfield, Amy Houston, Ron Becker, Jerimiah Webb, Travis Cottrell, and Steve Fry.

Also present: Superintendent Rahe, Tom Keil, Dr. Jay Ensley, Thomas Schmitz, Carolyn Young, Traci Becker, Shay Carter, David Sanders, Rachel Jansen, Frank Carson, Doug Moeckel, Amy Mundell, Mike McElravy, Jeri Myers, Deana Waltrip, and Clerk Schifferdecker.

**1.2 ANNOUNCEMENTS BY PRESIDENT**

1.2.1 KASB Foundations of Boardmanship Jan. 27, 2018 9:00 a.m.-3:30 p.m.  
(Haysville)

1.2.2 Richard Canfield was recognized by the district, MEF, and MEA for his service to the USD 263 Board of Education.

**1.3 “GOOD NEWS” BY BOE MEMBERS**

\*Richard Canfield reported that the 7<sup>th</sup> “A” girls basketball team won their first basketball game this evening.

\*Amy Houston noted that the middle school music program was a great production.

\*Ron Becker acknowledged that it has been a pleasure to work with Richard Canfield over the last several years.

**1.4 ADMINISTRATIVE REPORTS**

1.4.1 Shay Carter, Special Education Director, reported that we will be training staff on Non-Violent Crisis Intervention. Fifteen people will be fully certified upon completion of the training.

1.4.2 Thomas Schmitz, Technology Director, will be visiting Tonganoxie and Blue Valley to see how they are using technology in their districts. Thomas will be participating in a Google Summit at Wellington in January. Another summit is tentatively planned for October 2018 with location TBD.

1.4.3 Carolyn Young, Finance Director, had no report at this time.

1.4.4 Tom Keil, Human Resources Director, thanked Dr. Ensley, Mr. Hampton, Nick Hansen, and the high school for their assistance in hosting the Chamber meeting last week. The Steering Committee has been meeting and scheduled community meetings for Jan. 8 and 11<sup>th</sup>. Plans are being finalized for the January 2<sup>nd</sup> health and wellness fair.

Richard Canfield noted his appreciation of all of the work that Tom Keil and Richard Hampton participate in outside of the district.

- 1.4.5 Traci Becker, Mulvane Middle School Principal, reported that on November 14<sup>th</sup> the 7<sup>th</sup> grade Scholars Bowl team won league. On December 19<sup>th</sup>, students will be traveling to the Derby Theater to view the movie, *Wonder*. The reward party will be held in the afternoon on the 19<sup>th</sup>. The luncheon for staff on the 19<sup>th</sup> is much anticipated. We will be hosting the Pioneer League Spelling Bee in January.
- 1.4.6 Jay Ensley, Mulvane High School Principal, reported that a pep assembly will be held honoring the top 10% of the class. The snowflake soiree and the vocal concert went well. We hosted a debate tournament last week. Winter sports are underway.
- 1.4.7 Brad Rahe, Superintendent, wished everyone a Happy Holiday.

1.5 MEA REPORT-Rachel Jansen reported that MEA met last Wednesday. Gifts were given out this month. Thanks for the luncheon that will be held on the 19<sup>th</sup>.

## **2.0 APPROVE/AMEND AGENDA**

Motion made by Jerimiah Webb to approve the agenda. Second by Ron Becker. Motion carried 7-0.

Motion made by Richard Canfield to approve the amendments to the consent agenda. Second by Ron Becker. Motion carried 7-0.

### **ADD: CONSENT ITEMS:**

#### **3.3.1 Resignations:**

Christina Diller-MGS ParaEducator (eff 12-19-17)

#### **3.3.2 New Hires:**

Bonnie Thieme-MGS ParaEducator (adjust start date to 1-3-18)

Henry Bell-MMS ParaEducator (eff 12-12-17)

#### **3.6 Bills:**

Add'l Bills for December-ck # 65972-65996 in the amt of \$14,418.04

And email deposits #33971-33975 in the amt of \$102.25

#### **3.10 Other:**

Approve 17-18 Sedgwick Co Coop Contract for Student Services

## **3.0 CONSENT AGENDA**

3.1 APPROVAL OF PREVIOUS MINUTES

- 3.2 FINANCIAL REPORTS
  - Clerk & Treasurer Report
  - Bank Reconciliation
  - Activity Funds Financial Statements
  
- 3.3 ROUTINE PERSONNEL
  - 3.3.1 Resignations:
    - Leon Stranathan MHS Math Teacher (eff end of 17-18 yr)
    - Christina Diller MGS ParaEducator (eff 12-19-17)
  
  - 3.3.2 New Hires:
    - Kristen Salazar Sub Para/Sub Cook (eff 12-12-17)
    - Drew Bailey MGS ParaEducator (eff 12-12-17)
    - Bonnie Thieme MGS ParaEducator (eff ~~12-12-17~~ adjust to **1-3-18**)
    - See attached list of Substitute Teachers
    - Henry Bell MMS ParaEducator (eff 12-12-17)
  
  - 3.3.3 Change of Status/Transfer:
    - Rawn Dunbar P/T MP ParaEducator (eff 11-26-17)
    - Laine Harvey MMS ParaEducator (eff 11-27-17)
    - Rebecca Horsley MP ParaEducator (eff 11-27-17)
  
  - 3.3.4 Retirement:
    - Bill Dorsey MHS Math Teacher (eff end of 17-18 yr)
  
- 3.4 PDC TRANSCRIPTS None
  
- 3.5 PURCHASE ORDERS OVER LIMIT: None
  
- 3.6 BILLS \$165,132.96
  - Add'l Bills for December-ck # 65972-65996 in the amt of \$14,418.04
  - And email deposits #33971-33975 in the amt of \$102.25
  
- 3.7 PAYROLL \$142,364.89
  
- 3.8 TRANSFERS
  - At-Risk \$3,353
  - 4 yr old At-Risk \$1,404
  
- 3.9 DONATION
  - Mulvane PTO Munson Primary \$4,203
  - Mulvane PTO Mulvane Grade School \$4,203
  
- 3.10 OTHER Approve 17-18 Sedgwick Co Coop Contract for Student Services

Motion made by Jerimiah Webb to approve the consent agenda. Second by Steve Fry. Motion carried 7-0.

#### **4.0 PATRON TIME**

No patrons were present to speak.

#### **5.0 ACTION ITEMS**

There were no Action Items

#### **6.0 DISCUSSION/ACTION ITEMS**

##### **6.1 Financial Software Information**

Carolyn Young, Amy Mundell, and Thomas Schmitz shared their thoughts and answered questions on financial software that is being considered. Migration would occur Jan. 1, 2019. Cost for the program could come from contingency reserve. This will be brought back to the Board for consideration in January with information on the numbers provided by the company, other districts' feedback, and whether it is feasible to have them host some of our other information off-site.

#### **7.0 DISCUSSION/REPORT ITEMS**

##### **7.1 Initial Information on Superintendent Characteristics Sessions**

Doug Moeckel gave the Board an overview of the responses after meetings with interest groups today. He also asked the same questions of the board and recorded their responses.

Jerimiah Webb left the meeting at 8:05 p.m.

Jerimiah returned to the meeting at 8:08 p.m.

#### **8.0 EXECUTIVE SESSION**

##### **8.1 Non-Elected Personnel**

At 8:35 p.m., Steve Fry moved to go into executive session to discuss the evaluation of an employee pursuant to the non-elected personnel exception under KOMA to include the Board until 8:40 p.m. Second by Ron Becker. Motion carried 7-0.

The BOE returned to open meeting at 8:40 p.m.

At 8:40 p.m., Steve Fry moved to go into executive session to discuss the evaluation of an employee pursuant to the non-elected personnel exception under KOMA to include the Board until 8:45 p.m. Second by Ron Becker. Motion carried 7-0.

The BOE returned to open meeting at 8:45 p.m.

#### **9.0 ADJOURNMENT**

Motion made by Richard Canfield to adjourn at 8:45 p.m. Second by Ron Becker. Motion carried 7-0.

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