

USD 263
BOARD OF EDUCATION MEETING
July 8, 2019
7:00 P.M.
DISTRICT OFFICES-628 E. MULVANE
unofficial draft
MINUTES

**Please be respectful-No cell phone use or texting during the meeting. Mute or turn off phones.*

1.0 MEETING OPENING

The meeting was called to order at 7:00 p.m. by 2018-19 President Jeff Ellis with the following members present: Amy Houston, Chris Heersche, Steve Fry, and David Sanders. Travis Cottrell and Jerimiah Webb were not present.

Also present were: Superintendent Ensley, Raquel Greer, Thomas Schmitz, Rachel Jansen, Trista Cuthbertson, and Clerk Schifferdecker.

1.1 CALL TO ORDER

1.1.1 Election of Board President

Motion was made by Amy Houston to elect Steve Fry as Board President to serve in this position until a successor is elected by the board in the next calendar year. Second by David Sanders. Nominations were closed. Motion carried 5-0.

1.1.2 Election of Board Vice-President

Motion was made by Amy Houston to elect Jeff Ellis as Board Vice President to serve in this position until a successor is elected by the board in the next calendar year. Second by Steve Fry. Nominations were closed. Motion carried 5-0.

1.2 ANNOUNCEMENTS BY PRESIDENT

Steve Fry noted that we are starting out our new year!

1.3 “GOOD NEWS” BY BOE MEMBERS

*Amy Houston thanked Dr. Ensley and the team for their work partnering the community and the pre-K program as the program grows. She has heard lots of positive feedback.

1.4 ADMINISTRATIVE REPORTS

1.4.1 Trista Cuthbertson, Mulvane Grade School Principal, reported that they have lots of activity at MGS this summer with the MRC programs and free lunch program. Custodial staff is working on preparing the building for the new year. Interviews were recently held for open positions at MGS.

1.4.2 Raquel Greer, Asst Superintendent, reported that ESY is finished. Thanks to Jodie Copeland-Baker for her work overseeing the program. Preparations have begun for the Welcome Back/Professional Learning days. Information will be going out soon. We are initiating a walk-through tool that will be used to assist in determining professional development for the coming year.

- 1.4.3 Thomas Schmitz, Technology Director, reported that the next Google training will be July 16th. He received positive feedback from the June session. Online enrollment is open. They have been working on the Chromebook inventory for the grade school. Josh is working on the servers.
 - 1.4.4 Jay Ensley, Superintendent, announced that the 2018-19 budget has been closed out and transfers completed. New rubber mulch has been delivered at Munson. The safe entry at the high school is progressing. Jay, Brad, and the insurance committee met with BCBS today and received initial numbers.
- 1.5 MEA REPORT-Rachel Jansen attended a KASB budget workshop on July 2nd. Dale Dennis did a great job. She attended the insurance meeting today and will attend a pre-negotiations meeting on Tuesday.

2.0 APPROVE/AMEND AGENDA

Motion made by Jeff Ellis to approve the agenda. Second by Amy Houston. Motion carried 5-0.

Motion made by Chris Heersche to approve the amendments to the consent agenda. Second by David Sanders. Motion carried 5-0.

ADD: CONSENT ITEMS:

3.3.1 Resignations:

Kendra Banzet-MHS Concessions Coord (eff 7-3-19)

3.3.2 New Hires:

Nicole Yarnell-5th Grade Teacher (eff 19-20 yr)

Melanie Emond-MHS ParaEducator (eff 8-1-19)

Brookelyn Ramsey-3rd Grade Teacher (eff 19-20 yr)

Casey Vandeboss-MP ParaEducator (eff 8-1-19)

Jenna Nearhood-MIS Data Clerk (eff 7-1-19)

3.0 CONSENT AGENDA

3.1 APPROVAL OF PREVIOUS MINUTES

3.2 FINANCIAL REPORTS

Clerk & Treasurer Report

Bank Reconciliation

Activity Funds Financial Statements

3.3 ROUTINE PERSONNEL

- 3.3.1 Resignations:
 - Vanessa Vanley MHS ParaEducator (eff 6-30-19)
 - Kendra Banzet MHS Concessions Coord (eff 7-3-19)

- 3.3.2 New Hires:
 - Nicole Yarnell 5th Grade Teacher (eff 19-20 yr)
 - Melanie Emond MHS ParaEducator (eff 8-1-19)
 - Brookelyn Ramsey 3rd Grade Teacher (eff 19-20 yr)
 - Casey Vandeboss MP ParaEducator (eff 8-1-19)
 - Jenna Nearhood MIS Data Clerk (eff 7-1-19)

- 3.3.3 Change of Status/Transfer:
 - Caroline Lyons MGS SLP ParaEducator (eff 8-1-19)

- 3.4 PDC TRANSCRIPTS None

- 3.5 PURCHASE ORDERS OVER LIMIT: None

- 3.6 BILLS None

- 3.7 PAYROLL None

- 3.8 TRANSFERS None

- 3.9 DONATION
 - City of Mulvane Amanda Jackson City/School Partnership-\$26,625
 - Belle Plaine Community Foundation MGS WAW Celebration-\$1,950
 - Kansas All-Star Scholars Fund Screenagers Grant-\$700

- 3.10 ORGANIZATIONAL MATTERS
 - Adopt the 1,116 Hour Calendar
 - Appoint Sonya Schifferdecker as Board Clerk
 - Appoint Angela Sagely as Deputy Clerk
 - Appoint Carolyn Young as Board Treasurer
 - Appoint Richard Hampton as Food Service Representative
 - Appoint Carolyn Young/Amy Mundell as KPERS Representative
 - Appoint Brad Canfield as Hearing Officer for free and reduced meal application appeals
 - Appoint Jay Ensley as Federal Programs Administrator
 - Appoint Jay Ensley as Title VI, Title VII, Title IX Hearing Officer/Coordinator
 - Appoint Brad Canfield as Title II (ADA) and Age Discrimination Hearing Officer/Coordinator
 - Appoint Raquel Greer as Section 504 Hearing Officer
 - Appoint Raquel Greer as Board Designee for Emergency Safety Intervention complaints (non Special Ed)
 - Appoint Raquel Greer as Board Designee for Emergency Safety Intervention complaints (Special Ed)
 - Appoint KASB and Calvin Rider as school attorney
 - Designate Carson Bank as the official depository for school district funds

Designate Mulvane News as the official newspaper
Establish mileage reimbursement equal to the state rate (58 cents per mile)
Adopt guidelines for activity funds and gate receipts
Establish copy and fax rates: copy fee = \$.15 for patrons
 \$.10 for employees
 color copy fee = \$1.30 for patrons
 \$1.05 for employees
 Fax fee = \$1.05 to send
 \$.30 to receive

Appoint the following truancy officers for their respective buildings: Debbie White, Munson Primary School, Trista Cuthbertson, Mulvane Grade School, Debra Clasen, Mulvane Middle School, Glenda Cowell, Mulvane High School
Freedom of Information Officer: Sonya Schifferdecker
Appoint building principals to accept, receipt, and expend building donations not to exceed the amount of \$500 with a full accounting report submitted to Central Office
Appoint List of Hearing Officers for 2019-20: Jay Ensley, Debra Clasen, Raquel Greer, Glenda Cowell, Debbie White, Trista Cuthbertson, Calvin Rider
Appoint Raquel Greer as District Homeless Liaison and ESL Coordinator
Establish Substitute Teacher Rate - \$95.00 Daily Rate; \$47.50 Half-Day Rate; \$13.27 Hourly Rate; Long-Term Substitute Rate - \$150 daily rate after 10 consecutive days in an assignment
Establish Activity Account Definitions
Treasurer's Bond shall be \$25,000

RESOLUTIONS

Early Payment Resolution
GAAP Resolution
Meeting Date Resolution
Resolution to rescind all policy actions established during the 2018-19 school year
Resolution to adopt all current written policies
Petty Cash Resolution
Activity Funds Resolution
Resolution to Establish Home Rule

Motion made by David Sanders to approve the consent agenda. Second by Chris Heersche.
Motion carried 5-0.

4.0 PATRON TIME

No patrons were present to speak.

5.0 ACTION ITEMS

There were no Action Items

6.0 DISCUSSION/ACTION ITEMS

There were no Discussion/Action Items

7.0 DISCUSSION/REPORT ITEMS

There were no Discussion/Report Items

8.0 EXECUTIVE SESSION

There were no Executive Sessions

9.0 ADJOURNMENT

Motion made by Amy Houston to adjourn at 7:09 p.m. Second by Jeff Ellis. Motion carried 5-0.
