

USD 263
BOARD OF EDUCATION MEETING
September 10, 2018
7:00 P.M.
DISTRICT OFFICES-628 E. MULVANE
unofficial draft
MINUTES

**Please be respectful-No cell phone use or texting during the meeting. Mute or turn off phones.*

1.0 MEETING OPENING

1.1 CALL TO ORDER

The meeting was called to order at 7:02 p.m. by Vice-President Steve Fry with the following members present: Jeff Ellis (via phone to start, arriving later), David Sanders, and Jerimiah Webb. Chris Heersche, Travis Cottrell, and Amy Houston were not present.

Also present: Dr. Jay Ensley, Glenda Cowell, Debbie White, Trista Cuthbertson, and Clerk Schifferdecker.

1.2 ANNOUNCEMENTS BY PRESIDENT

1.2.1 KASB Avoiding Legal Liability at the Building Level September 18 8:30 a.m.-3:00 p.m. (Topeka)

1.2.1 KASB Fall Regional Meeting September 26 5:00 p.m.-8:00 p.m. (Haysville)

1.3 “GOOD NEWS” BY BOE MEMBERS

*Jerimiah Webb reported that football season has kicked off. The boys played their hearts out and put numbers up.

*Jeff Ellis recognized Mrs. Heck for being presented with the KAKE Golden Apple award and for the phenomenal job she does.

1.4 ADMINISTRATIVE REPORTS

1.4.1 Debbie White, Munson Primary Principal, noted that KCAT interviewed Golden Apple Award recipient, Tempe Heck. Munson has started Fun Friday to celebrate positive behavior. They are using Class Dojo. Volunteers are being utilized in the building in various areas. NWEA testing starts Thursday.

1.4.2 Trista Cuthbertson, Mulvane Grade School Principal, reported that the Families program is underway. Community volunteers are coming in to assist. They started with a “Get to Know You” activity and a school-wide picture was attempted. Fun Friday has begun and is based on Class Dojo points. NWEA will wrap up this week.

1.4.3 Glenda Cowell, Mulvane High School Principal, reported that the boys won and the girls took second at the cross country meet today. The first home volleyball game will take place Tuesday. Chromebook support continues. An Academic Intervention Room (AIR) has been introduced. Students are working on post-secondary goals in advisory. A new positive office referral program has been initiated.

1.4.4 Jay Ensley, Superintendent, has been making the rounds. It is refreshing to see the two elementary buildings interacting. Congratulations to Mrs. Heck on receiving the Golden Apple award. BOE members can go to MGS on Sept. 12 at 7 a.m. for individual photos. Please let Jay know if any of these dates work for a group BOE picture: Sept. 24, Oct. 8 or Oct. 22. Sept. 20th is Count Day.

1.5 MEA REPORT-No report at this time

2.0 APPROVE/AMEND AGENDA

Motion made by David Sanders to approve the agenda. Second by Jerimiah Webb. Motion carried 4-0.

Jeff Ellis arrived at 7:12 p.m. and presided over the rest of the meeting.

Motion made by Steve Fry to approve the amendments to the consent agenda. Second by Jerimiah Webb. Motion carried 4-0.

ADD: CONSENT ITEMS:

3.3.1 Resignations:

Patricia Ponder-MGS ParaEducator (eff 9-10-18)

Loni Gilbert-MP ParaEducator (eff 9-7-18)

3.3.2 New Hires:

Jodi Melton-Driver/MMS Cook (**revised/updated**) (eff 9-11-18)

3.3.3 Change of Status/Transfer:

Nancy Montoya-Sub Cook/Sub Driver (eff 8-29-18)

3.4 PDC Transcripts:

Tammy Gowdy

3.6 Bills:

Add'l Bills for September-ck # 67087-67110 in the amt of \$45,326.55

3.10 Other:

Approval of Add'l 1:1 Para at MP

Approval of Wage Increase for Food Service Staff (see attached)

3.0 CONSENT AGENDA

3.1 APPROVAL OF PREVIOUS MINUTES

- 3.2 FINANCIAL REPORTS
 - Clerk & Treasurer Report
 - Bank Reconciliation
 - Activity Funds Financial Statements

- 3.3 ROUTINE PERSONNEL
 - 3.3.1 Resignations:
 - Patricia Ponder MGS ParaEducator (eff 9-10-18)
 - Loni Gilbert MP ParaEducator (eff 9-7-18)

 - 3.3.2 New Hires:
 - Jodi Melton Driver/MMS Cook (**revised/updated**) (eff 9-11-18)
 - Kaitlyn Niblack Sub Cook (eff 9-11-18)
 - Lacy Dunn Sub Cook (eff 9-11-18)
 - DeAnn York MMS Cook (eff 9-11-18)

 - 3.3.3 Change of Status/Transfer:
 - Nancy Montoya Sub Cook/Sub Driver (eff 8-29-18)

- 3.4 PDC TRANSCRIPTS Tammy Gowdy

- 3.5 PURCHASE ORDERS OVER LIMIT: None

- 3.6 BILLS \$262,281.46
 - Add'l Bills for September-ck # 67087-67110 in the amt of \$45,326.55

- 3.7 PAYROLL \$113,836.41

- 3.8 TRANSFERS
 - At-Risk \$2,305
 - 4 yr old At-Risk \$854
 - Parents as Teachers \$1,687

- 3.9 DONATION
 - DCS Inc MHS Football-\$3,500
 - Credit Union of America USD 263-\$100
 - Credit Union of America Grant-Andrea Palmer-\$500

- 3.10 OTHER
 - Approval of Add'l 1:1 Para at MP

 - Approval of Wage Increase for Food Service Staff
(see attached)

Motion made by Jerimiah Webb to approve the consent agenda. Second by David Sanders. Motion carried 4-0.

4.0 *PATRON TIME*

No patrons were present to speak.

5.0 ACTION ITEMS

There were no Action Items

6.0 DISCUSSION/ACTION ITEMS

6.1 Second Reading of Policies DJEF, DP, GAD, JCAC

Dr. Ensley reviewed the recommended changes/updates on policies DJEF, DP, GAD, and JCAC. He noted that on Policy DP, he would recommend keeping our current policy (updated in 2017) with a small change on the 2nd page, 1st bullet to read: If restitution of the check is not made within seven working days from the third and final notification, the superintendent or superintendent's designee will be notified, and the superintendent or superintendent's designee may turn the matter over to the county attorney for legal action.

Motion made by Jerimiah Webb to approve policies DJEF, DP, GAD, and JCAC as presented. Second by Steve Fry. Motion carried 4-0.

6.2 Additional KPP Para

Mrs. White reported that we are currently within our ratio with 1 teacher and 1 para. We have 28 students enrolled and classes are at 14 and 14. We are collecting data but may find that an additional KPP para is needed due to room and student considerations.

Motion made by Steve Fry to approve the request to add additional personnel if needed. Second by David Sanders. Motion carried 4-0.

7.0 DISCUSSION/REPORT ITEMS

7.1 Discussion on Capital Outlay Resolution

Our current capital outlay resolution is on a five-year cycle and will expire May 2019. When we republish, there is the option to republish for another 5 years or the board can adjust to a continuous resolution which would keep us from having to republish every 5 years. The board would still be able to adjust the capital outlay mills up or down (within the cap) as they develop the budget each year. Further discussion will be held.

8.0 EXECUTIVE SESSION

There were no Executive Sessions

9.0 ADJOURNMENT

Motion made by Steve Fry to adjourn at 7:27 p.m. Second by David Sanders. Motion carried 4-0.
