



Unified School District 263
628 East Mulvane Street
Mulvane, Kansas 67110

Request for Proposal

Mulvane Middle School
915 Westview Drive
Security Camera System

RFP Available

September 25, 2018

Deadline for Submission

October 15, 2018 @ 3PM CST

Contact

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Mulvane Middle School ~ 915 Westview Drive Security Camera System

I. SUMMARY

Unified School District 263 is soliciting sealed and written proposals for the District's purchase of necessary CAT6 cabling installation and technology hardware to equipment the Mulvane Middle School with a security camera system. The system will include internal and external technology hardware. Final security camera installation and configuration will be completed by the District technology department. Proposals wishing to be seriously considered must fully consider all aspects of this RFP. The initial cost of the selected proposal(s) must include all licensing, warranties, manufacture defects and accidental damage repair coverage, labeling, shipping and handling costs, other documentation, and any other incidental cost associated with the general installation, implementation, and usage of all aspects of the selected proposal(s) during its duration.

This document does not commit Mulvane School District 263 to award a contract, to pay any costs incurred in the preparation of a response to this RFP, or to make any agreements in relation to the services and/or goods described in this RFP.

Inquires associated to content related to this RFP should be directed to Thomas Schmitz using the contact information listed on the cover page of this RFP.

All bids wishing to be considered must include total cost pricing.

The vendor may submit a bid(s) to address any or all of the aspects of this RFP. The individual technologies of this RFP may be targeted separately, or in part, by any interested vendor's bid(s). A unique and separate bid must be submitted for each objective being addressed by each vendor. The vendor is responsible for clearly identifying the objective being targeted within each provided bid.

The aspects of this RFP are indexed within five primary objectives which are developed on page 3 of this RFP.

- ✓ Objective A: AXIS ~~M3024-LVE-dome~~ M3105-L network camera, white (x 48)
- ✓ Objective B: AXIS 0750-001 M1125-E network camera, white (x 16)
- ✓ Objective C: AXIS camera station ~~universal~~ core device license (x 64)
- ✓ Objective D: Approximately 12,000 feet of CAT6 cable with 51 drops
- ✓ Objective E: IBM 81Y9731 - 1TB 2.5" Near Line SATA 7.2K 6Gb/s Drive (x 2)

II. DEADLINE FOR PROPOSALS TO BE CONSIDERED

October 15, 2018 @ 3:00 PM CST: Unified School District 263 will stop accepting proposals related to this document and successful proposals received in accordance with the guidelines of this document will be publicly opened. No late proposals will be considered.

III. DESCRIPTION OF NEED

- A. AXIS ~~M3024-LVE-DOME~~ M3105-L NETWORK CAMERA: Unified School District 263 will purchase, install, and configure 48 AXIS ~~M3024-LVE-dome~~ M3105-L network cameras to be installed inside the Mulvane Middle School located at 915 Westview Drive. Specific camera installation locations will mirror the installation locations of CAT6 cable drops included in this RFP. Final installation and configuration of these cameras will be completed by the District technology department.
- B. AXIS 0750-001 M1125-E NETWORK CAMERA: Unified School District 263 will purchase, install, and configure 16 AXIS 0750-001 M1125-E network cameras to be installed outside the Mulvane Middle School located at 915 Westview Drive. Specific camera installation locations will mirror the installation locations of CAT6 cable drops included in this RFP. Final installation and configuration of these cameras will be completed by the District technology department.
- C. AXIS CAMERA STATION UNIVERSAL CORE DEVICE LICENSE: Unified School District 263 will purchase, install, and configure a total of 64 AXIS network cameras to be installed at the Mulvane Middle School located at 915 Westview Drive. The selected vendor's bid must include all necessary and required genuine AXIS licenses.
- D. CAT6 DROPS: Unified School District 263 will purchase, install, and configure a total of 64 AXIS network cameras to be installed at the Mulvane Middle School located at 915 Westview Drive. Thirteen existing CAT5 lines will be utilized during this project. The selected vendor will need to run, terminate, label, and map 51 new CAT6 drops using the district's current labeling and naming structure. CAT6 drop ends will be terminated at one end into existing patch panels located at the designated hub room/tech closet. The second end of each CAT6 drops will be terminated at the specific camera location. Documentation and mapping for these new drops will be developed and delivered to Thomas Schmitz and Unified School District 263.
- E. IBM DATE DRIVE: Unified School District 263 will purchase, install, and configure a total of 64 AXIS network cameras to be installed at the Mulvane Middle School located at 915 Westview Drive. Current district AXIS network camera software will be installed on an existing IBM server (model 7945-MC1). Unified School District 263 will purchase two additional 1TB 2.5" Near Line SATA 7.2K 6Gb/s drives to increase available hard drive space on this server.

IV. **TERMS OF CONTRACT**

- a. Unified School District 263 may, by written notice, terminate the contract or purchase order if the selected vendor refuses or fails to make delivery of the equipment within the times specified within this RFP.
- b. Any dispute arising out of or related to the contract documents or their interpretation will be litigated only within the state of Kansas.
- c. All bids will provide the lowest possible cost and utilize state contract pricing when available.
- d.
- e. Unified School District 263 has 5 separate objectives included within this RFP. The winning bid for each individual objective may be decided separately. Individual objectives may be awarded to separate vendors. The vendor is responsible for clearly identifying the objective being targeted within each provided bid.

V. **DELIVERY**

All delivery, configuration, and final setup must be completed prior to the end of December 14, 2018. All efforts will be made to minimize interruption to the district's network users. Any needed deviation from this deadline must be submitted to and approved by Unified School District 263 in writing prior to December 1, 2018.

VI. **PRICE CHANGES**

Prices may decrease any time after award.

VII. **GENERAL INFORMATION**

- a. The selected vendor(s) is responsible for all shipping and handlings costs.
- b. Any information related to vendor's special funding or financing should be submitted on a separate sheet from its equipment and services and directed to Thomas Schmitz using the contact information on the cover page of this RFP.
- c. Bids for refurbished or open boxes will not be accepted.
- d. Payments will be made upon receipt and verification of order for each shipment and invoice if Unified School District 263 accepts purchase (total cost) pricing.
- e. Each vendor bid shall be subject to acceptance or rejection by Unified School District

263. Unified School District 263 reserves the right to reject any and all bids. Unified School District 263 reserves the right to contact specific vendors for additional information after the scheduled bid opening to assist in select the winning vendor(s).

- f. Inquires associated to the content related to this RFP should be directed to Thomas Schmitz using the contact information listed on the cover page of this RFP.
- g. Each vendor shall clearly indicate the total amount of money due from Unified School District 263 for completion of all equipment, work, and services.
- h. The selected vendor(s) will provide full and detailed documentation of all aspects of all projects.
- i. The selected vendor(s) shall be available for follow up questions VIA phone calls and e-mails from Unified School District after installation is complete at no additional cost.
- j. Bids submitted may not be withdrawn for a period of 60 days immediately following the bid opening related to this RFP.
- k. All requested information must be submitted. The vendor shall submit in writing to Unified School District 263 the reason it cannot respond and note an exception if the vendor cannot supply any requested information.
- l. The selected vendor(s) will certify and warrant that goods, personal property, chattel, and equipment sold and delivered are free and clear of any and all liens, or claims of liens, right, or claim of any nature or kind whatsoever.
- m. The selected vendor(s) will save Unified School District 263 and its employees from any liability. The selected vendor(s) or subcontractors working on Unified School District 263 property or on the behalf of Unified School District 263 will be required to carry all needed insurance.
- n. All selected vendor employees and subcontractors must comply with all applicable federal, state, and local laws.
- o. Service technicians must be certified in their respected technologies.
- p. The vendor may submit a bid(s) to address any or all of the district's immediate objectives. The individual objectives (page 3 of this RFP) may be targeted separately, or in part, by any interested vendor's bid(s). A unique and separate bid must be submitted for each objective being addressed by each vendor. The vendor is responsible for clearly identifying the objective being targeted within each provided bid.

VIII. **PROPOSAL COST**

Unified School District 263 is not liable for any costs incurred by a vendor prior to the full execution of an awarded contract. All costs incurred in response to this RFP, including any travel cost incurred to meet with the unified School District 263, are solely the responsibility of the proposing vendor.

IX. **SITE VISIT**

Mulvane Unified School District 263 encourages all interested vendors to participate in the site visit tour schedule for October 1, 2018 (2:00 PM Central Time) to further understand the scope of this RFP. An interested vendor may contact Thomas Schmitz using the contact information listed on the cover page of this RFP to schedule a site tour on an alternate day.

X. **VENDOR SELECTION**

The District may consider the following when selecting a vendor(s):

- a. The purchase price
- b. The reputation of the vendor and of the vendor's goods and services
- c. The ability of the selected vendor to provide local and immediate support
- d. The extent to which the goods and services meet the District's needs
- e. The vendor's past relationship with the District
- f. The impact on the ability of the District to comply with laws and rules
- g. The total long-term cost to the District to acquire the vendor's goods and services
- h. Any other relevant factors specifically listed in the RFP or proposals