

USD 263
BOARD OF EDUCATION MEETING
March 25, 2024
7:00 P.M.
DISTRICT OFFICES-628 E. MULVANE
unofficial draft
MINUTES

**Please be respectful-No cell phone use or texting during the meeting. Mute or turn off phones.*

1.0 MEETING OPENING

1.1 CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Steve Fry with the following members present: Fred Heersche, Crystal Smith, Stacy Gear, Chris Heersche, and Jeff Ellis. Destiny Myers was not present.

Also present: Dr. Jay Ensley, Doug Hatfield, Trista Cuthbertson, Debbie White, Erica Mize, Linda Miller, Randy Ford, Travis Keller, Carolyn Young, Brad Canfield, Renee Sweetwood, Denise Woods, and Clerk Schifferdecker.

1.2 ANNOUNCEMENTS BY PRESIDENT

1.2.1 KASB Educator Engagement and Retention Summit March 29, 2024, 9:00 am-12:30 pm (Maize)

1.2.2 Linda Miller was presented with the Inspiring Excellence award.

1.3 “GOOD NEWS” BY BOE MEMBERS

*Crystal Smith attended her first middle school soccer game and the parent trap shooting meeting.

*Stacy Gear appreciates all of the work put into our new programs.

*Jeff attended the last men’s basketball game and thanked our staff, administration, and community for their high regard for sportsmanship.

1.4 ADMINISTRATIVE REPORTS

1.4.1 Renee Sweetwood, Munson Primary Principal, reported that the fourth quarter is off to a good start. iReady training will be held on Tuesday. The CKH rep will be out on Tuesday also. Late starts have focused on what teachers want our kids to have when they leave Munson. They have developed four goals related to this.

1.4.2 Erica Mize, Mulvane Grade School Principal, noted that Girls on the Run is back up and running. Last Friday, fifth graders visited the cosmosphere. State assessments begin this week. The CKH rep will be at MGS on Wednesday morning. iReady training will be held on Tuesday. Building transition preparations are underway.

1.4.3 Trista Cuthbertson, Asst Superintendent, met last week with the ELA team to start work on textbook adoptions for next year. Priorities were set. The next meeting will be in May. State assessments begin this week. Survey results are back on LETRS training dates for next year. Those dates were confirmed by LETRS. We will host Pathways training this summer. Work on STAR rubrics has begun.

- 1.4.4 Brad Canfield, Director of Operations, reported that the food service department received the box truck and has put it into use. The MEF scholarship application has opened. A representative from the KSDE transportation department came down and worked with our drivers on a bus fire simulation.
- 1.4.5 Carolyn Young, Finance Director, had no report at this time.
- 1.4.6 Dr. Jay Ensley, Superintendent, reported that they have begun looking at student capacity. We have started working with Derby on a partnership for PAT and JROTC. Thank you to Carolyn Young and Patty Sweeney for their work and the many hours spent learning the aspects of the payroll system.

1.5 MEA REPORT-Denise Woods reported that all is going well with the teachers. She thanked Trista Cuthbertson for her collaborative efforts working with teachers.

2.0 APPROVE/AMEND AGENDA

Motion made by Stacy Gear to approve the agenda. Second by Fred Heersche. Motion carried 6-0.

Motion made by Jeff Ellis to approve the amendments to the consent agenda. Second by Crystal Smith. Motion carried 6-0.

ADD: CONSENT ITEMS:

3.3.1 Resignations:

Courtney Allen

MMS 7th gr Head Volleyball Coach/MMS Spelling Bee Sponsor (eff 5-21-24)

Kari Schwanke

MHS Asst Girls Basketball Coach (eff 5-21-24)

Kyle Just

MHS MTSS Interventionist/MHS Asst Track Coach/MHS Sophomore Class Sponsor (eff 5-21-24)

Amanda Spunaugle

MHS HN ParaEducator (eff 3-22-24)

3.3.2 New Hires:

Kendra Banzet

MHS Trap Shooting Coach (eff 3-26-24)

Kelsey Hart

MMS 6th gr Math Teacher (eff 24-25 yr)

3.6 Bills:

Add'l Bills for March-ck #18016-#18044 in the amt of \$63,692.35

ACH#232400208-232400210 in the amt of \$30.00

3.9 Donation:

Jason and Laura Whisler

MHS Trap Team \$2,540

3.0 CONSENT AGENDA

3.1 APPROVAL OF PREVIOUS MINUTES

3.2 FINANCIAL REPORTS

Clerk & Treasurer Report
Bank Reconciliation
Activity Funds Financial Statements

3.3 ROUTINE PERSONNEL

3.3.1 Resignations:

Denise Woods
Kelly Connelly

R. Gavin Pickering
Bailey Wiebe
Lindi Sorensen
Courtney Allen

Kari Schwanke

Kyle Just

Amanda Spunaugle

MHS Asst Cheer Coach (eff 5-21-24)
MHS ELA Teacher/MHS Jr Class Sponsor/
MHS NHS Sponsor (eff 5-21-24)
MP Sped Teacher (eff 3-17-24)
MGS 4th gr Teacher (eff 5-21-24)
MP Nurse (eff 3-17-24)
MMS 7th gr Head Volleyball Coach/MMS
Spelling Bee Sponsor (eff 5-21-24)
MHS Asst Girls Basketball Coach (eff 5-21-
24)
MHS MTSS Interventionist/MHS Asst
Track Coach/MHS Sophomore Class
Sponsor (eff 5-21-24)
MHS HN ParaEducator (eff 3-22-24)

3.3.2 New Hires:

Tehya Applegate-Martinez
Matthew Peschel

Lee Weber
Kendra Banzet
Kelsey Hart

MGS ParaEducator (eff 3-26-24)
MMS CKH Leadworthy Teacher (eff 24-25
yr)
MHS Asst Track Coach (eff 3-4-24)
MHS Trap Shooting Coach (eff 3-26-24)
MMS 6th gr Math Teacher (eff 24-25 yr)

3.3.3 Change of Status/Transfer:

Kyle Dillon
Kimberly Myers
Destynee Donaldson
Jessica Arthur
Laine Mapel
Taylor Beeman

MP Sped Teacher (eff 3-18-24)
MMS Cook (wage change only)(eff 8-9-24)
MP HN ParaEducator (eff 2-28-24)
MP 2nd gr Teacher (eff 24-25 yr)
MP 1st gr Teacher (eff 24-25 yr)
MMS Art Teacher (eff 24-25 yr)

3.4 PDC TRANSCRIPTS

Kelly LeClair
Camille Woods

3.5 PURCHASE ORDERS OVER LIMIT:

None

3.6 BILLS

\$424,419.31

Add'l Bills for March-ck #18016-#18044 in the amt of \$63,692.35
ACH#232400208-232400210 in the amt of \$30.00

3.7	PAYROLL	\$1,321,260.45
3.8	TRANSFERS	At-Risk \$160,525 4 yr old At-Risk \$9,472 Parents as Teachers \$1,960 Vocational \$41,031
3.9	DONATION AGC of KS/Build Up Kansas Carson Bank Sedg Co Conservation District Jason and Laura Whisler	MHS Woods Dept \$250 MHS Trap Team \$1,500 MHS FFA \$100 MHS Trap Team \$2,540
3.10	OTHER	Approve FY end 6/30/23 Audit Fee-Busby, Ford, Reimer, CPA in the amt of \$15,250 Approve 2024-25 KASB Legal Assistance Fund Contract and Membership Renewal, Legal Assistance Fee, Membership Renewal w/Season Pass for Workshop Registrations

Motion made by Chris Heersche to approve the consent agenda. Second by Stacy Gear.
Motion carried 6-0.

4.0 PATRON TIME

No patrons were present to speak.

5.0 ACTION ITEMS

There were no Action Items

7.0 DISCUSSION/REPORT ITEMS

***7.1 Band Program Update** was moved up on the agenda

Mr. Travis Keller reported on many of the activities, concerts, and festivals that the middle school and high school bands take part in. We have 98 students enrolled in the middle school band and 87 in high school band. Our students have done well individually and as a group at league festivals. For the first time, we have students auditioning for State FFA Band. Thanks to the MEF and Dr. Ensley for their support of the program.

6.0 DISCUSSION/ACTION ITEMS

6.1 District Audit Report

Randy Ford from Busby, Ford, and Reimer reviewed the 2022-23 audit.

Motion made by Jeff Ellis to approve the audit as presented to the Board for the calendar year 2022-23. Second by Fred Heersche. Motion carried 6-0.

7.0 DISCUSSION/REPORT ITEMS

7.1 Band Program Update (*moved up on the agenda after 5.0 Action Items)

7.2 Instructional Report E-Walkthrough Data

Trista Cuthbertson reviewed the purpose of e-walkthroughs. They assist in setting goals and focus for professional development. The 3-5 minute walkthroughs concentrate on positive, respectful learning environments, checks for understanding, and specific feedback. Focus areas: clear learning target, aligned with state standards, real-world connection

7.3 First Reading of KASB Policy Recommendations: JBH, JDDAA, JGFGBA

Dr. Ensley shared recommended changes/updates on JBH, JDDAA, and JGFGBA per KASB's winter review. These will be brought back to the Board for a second reading at the next meeting.

8.0 EXECUTIVE SESSION

8.1 Non-Elected Personnel

At 7:44 p.m., Stacy Gear moved that the board recess into executive session regarding an employment issue to discuss personnel matters of nonelected personnel pursuant to the Kansas Open Meetings Act to protect the privacy interests of the individual to include Dr. Ensley, Mrs. Cuthbertson, Mr. Canfield, and the Board. The board will return to open session in the board meeting room at 7:54 p.m. with possible action to follow. Second by Crystal Smith. Motion carried 6-0.

The BOE returned to open meeting at 7:54 p.m.

Mr. Fry stated that no action was taken during Executive Session.

8.1 EXECUTIVE SESSION ACTION

Motion made by Jeff Ellis to extend the contracts for the 2024-2025 school year for our administrators, directors, and coordinators. Second by Stacy Gear. Motion carried 6-0.

8.2 Negotiations

At 7:56 p.m., Stacy Gear moved the board recess into executive session regarding the terms and conditions of employment with the recognized bargaining unit for the teachers to discuss employer-employee negotiations whether or not in consultation with the representative or representatives of the public body or agency with Dr. Ensley, Trista Cuthbertson, and Brad Canfield invited to join the board. The board will return to open session in the board meeting room at 8:11 with possible action to follow. Second by Fred Heersche. Motion carried 6-0.

The BOE returned to open meeting at 8:11 p.m.

Mr. Fry stated that no action was taken during Executive Session.

9.0 ADJOURNMENT

Motion made by Fred Heersche to adjourn at 8:12 p.m. Second by Stacy Gear. Motion carried 6-0.
