

**USD 263**  
**BOARD OF EDUCATION MEETING**  
**June 23, 2025**  
**7:00 P.M.**  
**DISTRICT OFFICES-628 E. MULVANE**  
*unofficial draft*  
**MINUTES**

*\*Please be respectful-No cell phone use or texting during the meeting. Mute or turn off phones.*

**1.0 MEETING OPENING**

**1.1 CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by President Jeff Ellis with the following members present: Destiny Myers, Fred Heersche, Chris Heersche, Crystal Smith, and Steve Fry. Stacy Gear was not present.

Also present: Dr. Jay Ensley, Doug Hatfield, Tom Burkhart, Ryan Rowley, and Clerk Schifferdecker.

**1.2 ANNOUNCEMENTS BY PRESIDENT**

1.2.1 KASB KOMA & KORA Webinar June 23, 2025, 9:00 a.m.-10:00 a.m.

1.2.2 KASB Board Leadership Teams August 1, 2025, 9:00 a.m.-2:00 p.m. (Derby)

**1.3 “GOOD NEWS” BY BOE MEMBERS**

\*Nothing at this time

**1.4 ADMINISTRATIVE REPORTS**

1.4.1 Dr. Jay Ensley, Superintendent, thanked the Grounds crew for their clean-up work due to our recent weather. The negotiations team will meet on Tuesday. We appreciate their time spent in this endeavor.

**1.5 MEA REPORT-no report**

**2.0 APPROVE/AMEND AGENDA**

Motion made by Fred Heersche to approve the agenda. Second by Crystal Smith. Motion carried 6-0.

Motion made by Steve Fry to approve the amendments to the consent agenda. Second by Chris Heersche. Motion carried 6-0.

**ADD: CONSENT ITEMS:**

**3.3.2 New Hires:**

April Zachare-MP ParaEducator (eff 8-1-25)

Sandra West-MP HN ParaEducator (eff 8-1-25)

Haleigh Whisenhunt-MP ParaEducator (eff 8-1-25)  
Karen Heersche-Sub Teacher (eff 8-1-25)

**3.4 PDC Transcripts:**  
Jennifer Phillips

**3.6 Bills:**  
Add'l Bills for June-ck #20117 in the amt of \$42.50\_  
Add'l Bills for June-ck #20118-20133 in the amt of \$205,992.24

### **3.0 CONSENT AGENDA**

3.1 APPROVAL OF PREVIOUS MINUTES

3.2 FINANCIAL REPORTS  
Clerk & Treasurer Report  
Bank Reconciliation  
Activity Funds Financial Statements

3.3 ROUTINE PERSONNEL

3.3.1 Resignations:  
Olivia Cornett MGS ParaEducator (eff 6-10-25)  
Patricia Sweeney Payroll and Benefits Specialist (eff 6-25-25)  
Donald McGovern MGS Custodian (eff 6-10-25)  
Melissa Thornburg MP ParaEducator (eff 6-26-25)

3.3.2 New Hires:  
Blake Springer MHS History Teacher (eff 25-26 yr)  
Quinton Hicks MHS Asst Track Coach (eff 8-1-25)  
Cristy Jenkins Summer Food Service (Secondary Position)(eff 5-27-25)  
Madisen Mattix Summer Food Service (Secondary Position)(eff 5-27-25)  
Christina Moore Summer Food Service (Secondary Position)(eff 5-27-25)  
Megan Bruso Summer Food Service (Secondary Position)(eff 5-27-25)  
Kristen Salazar Summer Food Service (Secondary Position)(eff 5-27-25)  
Gina Niblack Summer Food Service (Secondary Position)(eff 5-27-25)  
Nicole Behrend Summer Food Service (Secondary Position)(eff 5-27-25)  
Sarah Diener Summer Food Service (Secondary Position)(eff 5-27-25)

- |  |                    |                                                         |
|--|--------------------|---------------------------------------------------------|
|  | Shay Stout         | Summer Drivers Ed Para (Secondary Position)(eff 6-2-25) |
|  | April Zachare      | MP ParaEducator (eff 8-1-25)                            |
|  | Sandra West        | MP HN ParaEducator (eff 8-1-25)                         |
|  | Haleigh Whisenhunt | MP ParaEducator (eff 8-1-25)                            |
|  | Karen Heersche     | Sub Teacher (eff 8-1-25)                                |
- 3.4 PDC TRANSCRIPTS Jennifer Phillips
- 3.5 PURCHASE ORDERS OVER LIMIT: None
- 3.6 BILLS \$1,144,104.57  
Add'l Bills for June-ck #20117 in the amt of \$42.50  
Add'l Bills for June-ck #20118-20133 in the amt of \$205,992.24
- 3.7 PAYROLL \$1,093,891.24
- 3.8 TRANSFERS  
ELL \$8,856.61  
At-Risk \$549,858.50  
4 yr old At-Risk \$16,977.50  
Vocational \$122,925.14
- 3.9 DONATION None

Motion made by Destiny Myers to approve the consent agenda. Second by Crystal Smith.  
Motion carried 6-0.

#### **4.0 PATRON TIME**

No patrons were present to speak.

#### **5.0 ACTION ITEMS**

##### **5.1 Set Date for First Meeting in July**

Motion made by Chris Heersche to schedule the first BOE meeting for the 2025-26 year on July 14, 2025, at 7:00 p.m. in the BOE room. Second by Fred Heersche. Motion carried 6-0.

#### **6.0 DISCUSSION/ACTION ITEMS**

##### **6.1 Property, Casualty, and Work Comp Insurance Coverage Renewal**

Mr. Tom Burkhart reviewed insurance coverage and options.

Motion made by Steve Fry to approve the plan raising the deductible to \$25,000 (all peril) in the amount of \$574,147 as presented for the 2025-26 year. Second by Crystal Smith. Motion carried 6-0.

##### **6.2 Authorization to Close Out 2024-25 Budget**

Motion made by Fred Heersche to grant authority to the Superintendent and Financial officer to close out and finalize the 2024-25 budget details according to the laws of Kansas. Second by Chris Heersche. Motion carried 6-0.

**7.0 DISCUSSION/REPORT ITEMS**

**7.1 Update on Bond Facilities Projects**

Members of the bond facilities committee have met to discuss next steps. Building needs haven't changed. Dr. Ensley shared the committee's thoughts. Patron feedback was shared. Additional discussion will be held.

**8.0 EXECUTIVE SESSION**

There were no Executive Sessions.

**9.0 ADJOURNMENT**

Motion made by Fred Heersche to adjourn at 7:40 p.m. Second by Destiny Myers. Motion carried 6-0.

---