

**USD 263**  
**BOARD OF EDUCATION MEETING**  
**August 12, 2019**  
**6:45 P.M.**  
**DISTRICT OFFICES-628 E. MULVANE**  
**BUDGET HEARING**  
*unofficial draft*  
**MINUTES**

**1.0 MEETING OPENING**

**1.1 CALL TO ORDER**

The meeting was called to order at 6:47 p.m. by President Steve Fry with the following members present: Chris Heersche, Amy Houston, Jeff Ellis, David Sanders, and Travis Cottrell. Jerimiah Webb was not present.

Also present were Carolyn Young, Dr. Jay Ensley, Glenda Cowell, Trista Cuthbertson, Brad Canfield, Rachel Jansen, Debbie White, Jennifer Phillips, Diane Blake, and Clerk Schifferdecker.

**1.2 PRESENTATION OF THE 2019-20 BUDGET**

Superintendent Ensley reviewed the 2019-20 budget with the Board.

**1.3 QUESTIONS/ANSWERS**

Questions were answered on the KPERS line item and the Historical Society and MRC tax revenue refunds to Sumner County. No one from the audience had any questions.

**2.0 BUDGET HEARING CLOSED**

President Fry adjourned the budget hearing at 6:52 p.m.

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Board President

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Board Clerk

**USD 263**  
**BOARD OF EDUCATION MEETING**  
**August 12, 2019**  
**7:00 P.M.**  
**DISTRICT OFFICES-628 E. MULVANE**  
*unofficial draft*  
**MINUTES**

*\*Please be respectful-No cell phone use or texting during the meeting. Mute or turn off phones.*

**1.0 MEETING OPENING**

**1.1 CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by President Steve Fry with the following members present: Amy Houston, Chris Heersche, Travis Cottrell, David Sanders, and Jeff Ellis. Jerimiah Webb was not present.

Also present: Dr. Jay Ensley, Dr. Raquel Greer, Terri Woolever and family, Diane Blake, Brad Canfield, Thomas Schmitz, Rachel Jansen, Amy Mundell, Glenda Cowell, Christina Allen, Debbie White, Kassie Witt, Jennifer Phillips, Trista Cuthbertson, Tim Huntley, and Clerk Schifferdecker.

**1.2 ANNOUNCEMENTS BY PRESIDENT**

- 1.2.1 KASB Workshop-Student Discipline September 5 9:00 a.m.-3:30 p.m. (Salina)
- 1.2.2 KASB Workshop-What Every School Board Member Should Know About Safe and Secure Schools September 10 5:30 p.m.-8:30 p.m. (McPherson)
- 1.2.3 The Inspiring Excellence award was presented to Terri Woolever.

**1.3 “GOOD NEWS” BY BOE MEMBERS**

\*Jeff Ellis welcomed all staff back. It was good to see everyone and the excitement of the team.

**1.4 ADMINISTRATIVE REPORTS**

- 1.4.1 Thomas Schmitz, Technology Director, had no report at this time.
- 1.4.2 Brad Canfield, Director of Operations, reported that we passed our KDOT inspection on August 7<sup>th</sup> with flying colors. Our food service program served over 10,000 meals this summer.
- 1.4.3 Trista Cuthbertson, Mulvane Grade School Principal, reported that staff had a great week of inservice. Jaycee Cowell did an outstanding job on a speech last week. Trista received good feedback on the staggered times for Back to School Night. It a great first day. Thanks to the high school football players and cheerleaders for the welcome as students came in. Class pictures were taken out front with the school sign.
- 1.4.4 Debbie White, Munson Primary Principal, thanked the board for the opportunity to acknowledge those that inspire others like Terri Woolever. Administrators attended a great workshop last week. Munson staff participated in professional learning focusing on structured literacy and dyslexia that were outstanding. One-

third of the Kindergarteners attended today with another third attending Tuesday and the last third on Wednesday with hopes of decreasing anxiety. There is a new sensory pathway in the 100 hall. High School students came down today to help welcome students back for the new year. There was good feedback on today's dismissal procedure.

- 1.4.5 Glenda Cowell, Mulvane High School Principal, reported a good first day today- Thanks to the STUCO! A video by Andrew Burgos was shared. Last Friday, Jodie Grover worked with staff on post-high school success. The new secure entrance is working out beautifully.
- 1.4.6 Dr. Raquel Greer, Asst Superintendent, shared that she is excited about the professional learning activities that we've had and are planning for the coming year. They are more personalized and connected to the buildings. Feedback surveys were sent out today. This will drive future plans/instruction. Amy Dempsey and Angela Merchant did an outstanding job presenting information on student-led IEPs. Administrators were able to attend the recent TASN conference.
- 1.4.7 Dr. Jay Ensley, Superintendent, noted that last week went well. He thanked Andrea and Raquel for their work as well as Thomas and his department. Today was a great day. Everyone's flexibility is appreciated. E-walkthroughs will start tomorrow. August 30<sup>th</sup> will bring more training on this tool which will help guide instruction.

- 1.5 MEA REPORT-Rachel Jansen reported that the new teacher luncheon went well. She thanked the board and administrators for the flex day. Beginning inservice and open house went well. Thanks to the board for the new sound equipment at the high school. The vote was held today. The contract was ratified with 118 voting yes and 3 voting no.

## **2.0 APPROVE/AMEND AGENDA**

Motion made by David Sanders to approve the agenda. Second by Amy Houston. Motion carried 6-0.

Motion made by Jeff Ellis to approve the amendments to the consent agenda. Second by Amy Houston. Motion carried 6-0.

### **ADD: CONSENT ITEMS:**

#### **3.3.1 Resignations:**

Robyn Ramos-Sub ParaEducator/MP ParaEducator T+ Sub Para (eff 7-30-19)

#### **3.3.2 New Hires:**

Jemma Gerber-MHS Cook (eff 8-12-19)

Mercedes Bell-MMS Cook (Add'l Position)(eff 8-12-19)

Kacie Kennedy-MHS Cook (eff 8-12-19)

Sheila Parketon-MP Lunchrm Aide (eff 8-12-19)

Tristin Thomas-MP ParaEducator (eff 8-12-19)

#### **3.3.3 Change of Status/Transfer:**

Breanna Unruh-MMS Cook (eff 8-1-19)  
Cristy Jenkins-MHS Head Cook (eff 8-1-19)  
Lacy Dunn-MP Lunchrm Aide (eff 8-12-19)  
Zena Hall-Sub ParaEducator (eff 8-6-19)  
Rachel Leonard-Sub ParaEducator (eff 7-22-19)

**3.6 Bills:**

Add'l Bills for August-ck #10904-10920 in the amt of \$1,086,712.75  
ACH 192000009-192000010 in the amt of \$92.28

**3.0 CONSENT AGENDA**

**3.1 APPROVAL OF PREVIOUS MINUTES**

**3.2 FINANCIAL REPORTS**

Clerk & Treasurer Report  
Bank Reconciliation  
Activity Funds Financial Statements

**3.3 ROUTINE PERSONNEL**

**3.3.1 Resignations:**

Gayle Buehler	Cook (eff 8-7-19)
Kristen Flaming	MP ParaEducator (eff 7-26-19)(rescind offer)
Josh Hansen	MMS Asst Track Coach/MMS Head Track Coach (eff 7-8-19)
Barbara Baker	School Psych Asst (eff 8-1-19)
Robyn Ramos	Sub ParaEducator/MP ParaEducator T+ Sub Para (eff 7-30-19)

**3.3.2 New Hires:**

Kaitlin Bellew	MP HN ParaEducator (eff 8-12-19)
Amber Elder	MP At-Risk ParaEducator (eff 8-12-19)
Carol Shaver	MP HN ParaEducator (eff 8-12-19)
Sydney Ferraro	MP HN ParaEducator (eff 8-12-19)
Sarah Webb	MMS Asst 8 <sup>th</sup> Gr Girls Basketball Coach (eff 19-20 yr)
Crystal Logan	MHS Freshman Class Sponsor (eff 19-20 yr)
Jeff Beckwith	MMS Head Track Coach (eff 19-20 yr)
Taylor Hageman	MMS Asst Track Coach (eff 19-20 yr)
Kendra Banzet	Concessions Co-Coordinator (eff 19-20 yr)
Kelly Connelly	Concessions Co-Coordinator (eff 19-20 yr)
Brenda Mattson	MMS ParaEducator (eff 8-12-19)
Marcella Pollard	MP ParaEducator (eff 8-12-19)
Jemma Gerber	MHS Cook (eff 8-12-19)
Mercedes Bell	MMS Cook (Add'l Position)(eff 8-12-19)



under KOMA to include Dr. Ensley, Brad Canfield, Amy Mundell, and the Board until 7:36 p.m. Second by David Sanders. Motion carried 6-0.

The BOE returned to open meeting at 7:36 p.m.

Steve Fry announced that no action was taken while in executive session.

## **5.0 ACTION ITEMS**

### **5.1 2019-20 Budget Approval**

Motion made by David Sanders to approve the 2019-20 budget as presented during the budget hearing. Second by Jeff Ellis. Motion carried 6-0.

### **5.2 Approve Adjustment in Classified Staff Handbook**

Motion made by Amy Houston to approve an adjustment to the classified staff handbook. Second by Jeff Ellis. Motion carried 6-0.

## **6.0 DISCUSSION/ACTION ITEMS**

### **6.1 Review and Acceptance of KSDE Safety Grant**

Thomas Schmitz reported on the plans for the Safety and Security grant awarded by KSDE. We have been awarded \$10,000. This is a district-matching grant.

Motion made by Jeff Ellis to accept the grant money from KSDE. Second by Chris Heersche. Motion carried 6-0.

### **6.2 Health and Dental Renewal**

Mr. Canfield reviewed the renewal from BCBS. Overall, there is a 4% decrease. The Board's contribution will remain at \$327.

Motion made by Jeff Ellis to proceed with the BCBS renewal for health and dental for the upcoming school year. Second by David Sanders. Motion carried 6-0.

## **7.0 DISCUSSION/REPORT ITEMS**

There were no Discussion/Report Items

## **8.0 EXECUTIVE SESSION**

### **8.2 Negotiations with Possible Action to Follow**

At 7:43 p.m., Jeff Ellis moved to go into executive session to discuss the proposed negotiated agreement pursuant to the exception for employer-employee negotiations under KOMA to include Dr. Ensley, Brad Canfield, and the board until 7:58. Second by Chris Heersche. Motion carried 6-0.

The BOE returned to open meeting at 7:58 p.m.

At 7:58 p.m., Jeff Ellis moved to go into executive session to discuss the proposed negotiated agreement pursuant to the exception for employer-employee negotiations under KOMA to include the board until 8:03. Second by Chris Heersche. Motion carried 6-0.

The BOE returned to open meeting at 8:03 p.m.

At 8:03 p.m., Jeff Ellis moved to go into executive session to discuss the proposed negotiated agreement pursuant to the exception for employer-employee negotiations under KOMA to include the board until 8:08. Second by Chris Heersche. Motion carried 6-0.

The BOE returned to open meeting at 8:08 p.m.  
Steve Fry announced that no action was taken while in executive session.

**8.2 EXECUTIVE SESSION ACTION**

Motion made by Jeff Ellis to approve the negotiated agreement for the 2019-20 school year. Second by Amy Houston. Motion carried 6-0.

Motion made by Jeff Ellis to approve the director and administrator salary increases for 2019-20. Second by David Sanders. Motion carried 6-0.

**9.0 ADJOURNMENT**

Motion made by Amy Houston to adjourn at 8:11 p.m. Second by Jeff Ellis. Motion carried 6-0.

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