

Classified Employees

Paid Leave

Classified employees will be credited with Paid Time Off as outlined in the Classified Handbook approved by the Board of Education.

Unpaid Leave

The board may grant a period of unpaid leave as determined by the board. The period of leave and reason for unpaid leave shall be determined by the board. The board shall not be required to pay any salary or benefits during periods of unpaid leave except as may be required by law.

Jury Leave

Any employee called to jury duty will be granted paid leave and such leave will not be deducted from the employee's credited paid time off.

Bereavement Leave

Bereavement leave is paid leave in the event of the death of a member of the family covered by sick leave. Bereavement leave is defined in the classified handbook.

Licensed and Special Services Employees

Paid Leave

Full-time employees will be credited with a specific number of days of paid leave on the first day of the fiscal year as outlined in the negotiated agreement or special services handbook.

Unpaid Leave

The board may grant a period of unpaid leave as determined by the board. The period of leave and reason for unpaid leave shall be determined by the board. The board shall not be required to pay any salary or benefits during periods of unpaid leave except as may be required by law.

Jury Leave

Any employee called to jury duty will be granted paid leave and such leave will not be deducted from the employee's credited paid leave.

Bereavement Leave

Bereavement leave is paid leave in the event of the death of a member of the family covered by sick leave. Bereavement leave is defined in the negotiated agreement and/or special services handbook.

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