

## Out-of-District Waiver Request

This form is for non-resident student enrollment for the **2019-20** school year. A waiver request must be submitted and approved each school year before September 20<sup>th</sup> in order for the non-resident student to attend Mulvane Schools (BOE Policy JBC). **Please complete and return form to Mulvane District Office by Fax 316.777.3000 or Email [ljulius@usd263.org](mailto:ljulius@usd263.org).** For questions, call Mrs. Raquel Greer, Assistant Superintendent of Educational Services at 316.777.1102.

Student's Name		Parent/Legal Guardian's Name		
Last School Attended	School Phone #	Home Phone #	Cell Phone #	Work Phone #
Name of Student's Home School District & District #				
Grade Level for 2019-2020	Student's Date of Birth	Street Address		City/State/Zip

**Please select one of the following:**

- This student attended Mulvane Public Schools during the 2018-2019 school year.  
Which School? \_\_\_\_\_ Years of attendance in Mulvane Public Schools \_\_\_\_\_
- This student did not attend Mulvane Public Schools in 2018-2019 but has attended Mulvane Public Schools previously.  
When? \_\_\_\_\_ Which School? \_\_\_\_\_
- This student did not attend during the 2018-2019 school year and has never attended Mulvane Public Schools.

REASON FOR REQUEST

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Mulvane Public Schools requests permission to contact the current or past school(s) where the student has attended. Information regarding the student will need to be shared with a representative of Mulvane Public Schools in order to determine acceptance or non-acceptance of this request. All shared information will be kept confidential. Such information may include school: academic achievement and effort, discipline records/office referrals, suspensions/expulsions, attendance, administrative feedback, and teacher input. Refusing Mulvane Public School's request for educational and behavioral information will result in non-approval of this waiver.

\_\_\_\_\_ **I give permission** for information to be shared with Mulvane Public Schools concerning my child's educational, academic, and behavioral background.

\_\_\_\_\_ Parent/Legal Guardian is an employee of Mulvane Public Schools. Number of Years Employed: \_\_\_\_\_

**\*Approval is based on the Priority and Considerations that are listed on the back of this form.**

**\* Mulvane Public Schools will contact the applicant within 30 days to share approval decision and enrollment information.**

**\* A non-resident student who has been long-term suspended or expelled from another district will not be admitted to the district unless approved by the board per BOE policy JBC.**

**\*Mulvane Public Schools does not provide transportation of Out-of-District students without individual approval per BOE policy JBC.**

Parent/Legal Guardian Signature (electronic)	Date
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## Out-of-District Waiver Request

### Mulvane Public Schools Priority and Considerations of Waiver Requests

Mulvane Public Schools will approve Out-of-District Waiver requests based on Priority and Considerations listed below.

\*\* Please note: Waiver and Reference Request Forms must be completed to begin approval process. All forms received are time stamped and considered within 10 business days. Requests may be submitted beginning April 1 of each year. \*\*

**FOR DISTRICT OFFICE USE ONLY. DO NOT WRITE IN BOXES BELOW.**

#### Priority List per BOE Policy JBC

- Student who have completed their Junior year at Mulvane High School.
- Students who have a parent/legal guardian employed by Mulvane Public Schools.
- Students who have completed 1 year in Mulvane Public Schools.
- Students who have not yet attended Mulvane Public Schools.

#### Consideration List per BOE Policy JBC

- Waiver and Reference Requests Completed
- School Attendance Record
- Discipline Record
- Academic Record
- "Available Staff, Facilities, Equipment, and Supplies" per BOE Policy JBC

Documentation of Approval Process		
Time Stamp:	<input type="checkbox"/> Waiver Reference Sent <input type="checkbox"/> Waiver Reference Received, Date:	BOE approval required? Yes No
	<input type="checkbox"/> Approved <input type="checkbox"/> Approved for parent meeting <input type="checkbox"/> Denied	Building Principal Signature Date
	<input type="checkbox"/> Applicant Contacted, Date:	Assistant Superintendent of Educational Services Signature Date

#### Notice of Non-Discrimination

Mulvane Public Schools does not discriminate on the basis or race, color, national origin, sex, age or disability in admission or access to, or treatment or employment in its programs and activities.

Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and the Americans with Disabilities

Act Amendments of 2008 prohibit discrimination against persons with a disability in any program receiving federal financial assistance. Mulvane Public Schools acknowledges its responsibilities under Section 504/ADA and its amendments to avoid discrimination in policies and practices regarding its personnel, students, and patrons. No discrimination against any person with a disability shall knowingly be permitted in any program or practice.

Any person having inquiries concerning compliance with regulations implementing the Title II, Title VI, Title IX, Section 504, or the Age Discrimination Act is directed to contact Dr. Jay Ensley, Superintendent of Schools at 628 E. Mulvane Street Mulvane, KS 67110 or [jensley@usd263.org](mailto:jensley@usd263.org) or 316.777.1102.