

Out-of-District Waiver Request Grades K-12

*This form is for non-resident student enrollment for the 2023-24 school year. A waiver request must be submitted and approved each school year before June 15th in order for the non-resident student to attend Mulvane Schools (BOE Policy JBC). **Applications are accepted for students entering grades K - 12. Please complete and return form to Mulvane District Office by Fax 316.777.1103 or Email tcuthbertson@usd263.org. For questions, call Trista Cuthbertson, Assistant Superintendent of Educational Services at 316.777.1102.***

Student's Name	Parent/Legal Guardian's Name	
	E-mail	
Current School Attending	Home Phone #	Cell Phone #
School Phone #	Work Phone #	
Student's Date of Birth	Home Street Address	
Current Grade Level	City/State/Zip	

Please select one of the following:

- Parent/Guardian is an employee of Mulvane Public Schools.
- This student is currently attending Mulvane Public Schools and the family has moved to a neighboring district..
- Family has a purchase/lease agreement pending in Mulvane School District boundaries.
- Family is willing to transport student from a nearby district to Mulvane Public Schools.

REASON FOR REQUEST

Mulvane Public Schools requests permission to contact the current or past school(s) where the student has attended. Information regarding the student will need to be shared with a representative of Mulvane Public Schools in order to determine acceptance or non-acceptance of this request. All shared information will be kept confidential. Such information may include school: academic achievement and effort, discipline records/office referrals, suspensions/expulsions, attendance, administrative feedback, and teacher input. Refusing Mulvane Public Schools' request for educational and behavioral information will result in non-approval of this waiver.

____ (initials here) **I give permission** for information to be shared with Mulvane Public Schools concerning my child's educational, academic, and behavioral background.

Applications are accepted April 1 - June 15 for approval for the next school year. Forms submitted outside of this window are not considered.

Approval is based on the Priority and Considerations Listed on the back of this form.

Mulvane Public Schools does not provide transportation of Out-of-District students.

Forms must be submitted annually for approval & can be revoked at any time a student loses "Good Standing" status.

Parent/Legal Guardian Signature (electronic)

Date

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Mulvane Public Schools will approve Out-of-District Waiver requests based on Priority and Considerations listed below.

FOR DISTRICT OFFICE USE ONLY. DO NOT WRITE IN BOXES BELOW.

Priority List for Approvals per BOE Policy JBC

- c Students who have a parent/legal guardian employed by Mulvane Public Schools.
- c Students who are currently attending Mulvane Public Schools.

Consideration List for Approvals per BOE Policy JBC

- c Waiver Completed by June 15 deadline.
- c Student is in "Good Standing"
 - o School Attendance & Tardy Record
 - o Discipline Record - *students who have been expelled or long-term suspended require BOE approval.*
 - o Academic Record
 - o Outstanding Fees
- c The district has the "Available Staff, Facilities, Equipment, and Supplies" to educate the student.

Documentation of Approval Process

c Good Standing Records reviewed by Building Principal, Assistant Superintendent, Superintendent.

- c Approved
- c Approved for parent meeting
- c Denied

c Applicant Contacted, Date:

Assistant Superintendent of Educational Services Signature _____ Date _____

Notice of Non-Discrimination

Mulvane Public Schools does not discriminate on the basis of race, color, national origin, sex, age or disability in admission or access to, or treatment or employment in its programs and activities. Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and the Americans with Disabilities Act prohibit discrimination against persons with a disability in any program receiving federal financial assistance. Mulvane Public Schools acknowledges its responsibilities under Section 504/ADA and its amendments to avoid discrimination in policies and practices regarding its personnel, students, and patrons. No discrimination against any person with a disability shall knowingly be permitted in any program or practice.

Any person having inquiries concerning compliance with regulations implementing the Title II, Title VI, Title IX, Section 504, or the Age Discrimination Act is directed to contact Dr. Jay Ensley, Superintendent of Schools at 628 E. Mulvane Street Mulvane, KS 67110 or jensley@usd263.org or 316.777.1102.