

**MULVANE****SCHOOL DISTRICT 263****WILDCATS**

## Application for Nonresident Student Enrollment Grades K-12

The USD 263 Board of Education has determined the capacity available in each grade level in each school building of the district for the upcoming school year. The number of open seats available to nonresident students in each grade level can be found on the district's website at [usd263.com](http://usd263.com). This application must be submitted by **June 15, 2026**. Please complete and return the form to the Mulvane District Office by Fax at 316.777.1103 or Email at [tcuthbertson@usd263.org](mailto:tcuthbertson@usd263.org). For questions, call Trista Cuthbertson, Assistant Superintendent of Educational Services at 316.777.1102.

Student's Name		Parent/Legal Guardian's Name		E-mail
Current School Attending	School Phone #	Home Phone #	Cell Phone #	Work Phone #
Student's Date of Birth		Home Street Address		
Grade Level for 26-27 School Year		City/State/ Zip		

### Priority Enrollment Criteria Questions

1. Does the above-named student have a sibling who is accepted to enroll in and attend school in the district?  
Yes \_\_\_\_ No \_\_\_\_
2. Is the above-named student a military student?  
Yes \_\_\_\_ No \_\_\_\_
3. Is the above-named student a child who is in the custody of the Department of Children and Families and living in the home of a nonresident student who attends school in the district?  
Yes \_\_\_\_ No \_\_\_\_
4. Does the above-named student have a parent or person acting as a parent employed by the district?  
Yes \_\_\_\_ No \_\_\_\_
5. Is the above-named student experiencing homelessness?  
Yes \_\_\_\_ No \_\_\_\_

### USD 263 Good Standing Policy:

A student meeting one or more of the following criteria shall automatically be deemed not in good standing and may be denied enrollment based solely thereon.

- The nonresident student failed to maintain a 90% attendance rate in the last school year, excluding excused absences under board policy JBD and/or any relevant student handbook language;
- The nonresident student or the student's parent or person acting as a parent provided false or fraudulent information in the application process;
- The nonresident student is not a resident of Kansas;
- The student is currently under a period of suspension or expulsion from any Kansas school district, and such suspension or expulsion will not expire until after the next school year has begun.
- The student has had two or more out-of-school and/or in-school suspensions in the current school year, excluding suspensions a manifestation determination determined to be a manifestation of the student's disability or a failure on the part of school staff to implement an individualized education program, Section 504 plan, or behavior intervention plan; or
- The student has been given a long-term suspension or expulsion by the district in the current school year.

\_\_\_\_ Initial to indicate the student applicant would qualify as a student in good standing during the previous school year.

\_\_\_\_ Initial to indicate the student applicant's academic, attendance, and behavior records are submitted to USD 263.

**MULVANE****SCHOOL DISTRICT 263****WILDCATS**

## Application for Nonresident Student Enrollment Grades K-12

I understand and acknowledge the following:

1. If the number of applications for the grade level and school building referenced above is less than the number of available seats for that grade level in the school building, the nonresident student listed above will be accepted for enrollment and attendance at the school district for the 2026-2027 school year and will be permitted to continue enrollment and attendance in the district, unless such student is no longer deemed by the district administration to be in good standing.
2. If the number of applications for a grade level in a school building referenced above is greater than the number of available seats for the grade level in the school building, district administration shall accept students based on priority enrollment status first. If capacity remains after accepting priority enrollment students, the administration will randomly select nonresident student applicants for enrollment using a confidential lottery process that will be completed on or before July 15 of each year.
3. The nonresident student must not currently be under expulsion or long-term suspension from their current school district.
4. Providing false information on this application will result in disqualification from nonresident enrollment eligibility.
5. If the nonresident student named above is not accepted for or denied enrollment at such school district, the district will provide to the parent or person acting as a parent of the nonresident student the reason for the nonacceptance or denial and an explanation of the nonresident student selection process.
6. The district, by virtue of being a receiving school district of a nonresident student, shall not be required to provide transportation to nonresident students unless otherwise required to do so by state and/or federal law.
7. If admitted to attend school in the district, the above-named nonresident student shall not be exempt from the requirements of the Kansas State High School Activities Association ("KSHSAA") regarding eligibility to participate in KSHSAA activities.
8. Parents or legal guardians or nonresident students selected for enrollment, including siblings, must acknowledge receipt of acceptance and student placement within five business days from the notification date on the letter sent to families or the nonresident enrollment may be denied.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

**FOR DISTRICT OFFICE USE ONLY. DO NOT WRITE IN BOXES BELOW.**

Date Application Received: \_\_\_\_\_

Administrative Determination and Reasoning:

- ☐ Approved (Student Meets Priority Enrollment Criteria regardless of Capacity [Question 3, 4, or 5])
- ☐ Approved (Student Meets Priority Enrollment Criteria and Capacity Available [Question 1 or 2])
- ☐ Approved (Capacity Greater than Number of Applications)
- ☐ Approved (Capacity Less than Number of Applications – Student Randomly Selected in Lottery)
- ☐ Denied due to
  - ☐ Lack of Capacity
  - ☐ Expelled or on long-term suspension sentence
  - ☐ False information was provided
  - ☐ Not in Good Standing